

Learning Manager Job Specification

	ESSENTIAL	DESIRABLE
Knowledge & experience	<ul style="list-style-type: none"> ▪ Experience of working in the education or learning sector, knowledge of the national curriculum. ▪ Experience of designing and delivering curriculum-linked educational visits and programmes, preferably in the environmental/visitor attraction sector. ▪ Demonstrable track record in building relationships and partnerships with a range of education and learning partners. ▪ Knowledge of relevant Health and Safety, Safeguarding and data protection legislation for working with children, young people and vulnerable adults. 	<ul style="list-style-type: none"> ▪ Experience of delivering Heritage Lottery funded projects would be an advantage. ▪ Experience of delivering community engagement and co-creation projects. ▪ Specialist knowledge of the communities and educational sector in Oldham. ▪ An affinity for heritage, horticulture, ecology, arts and culture. ▪ Passion for the natural environment.
Skills & abilities	<ul style="list-style-type: none"> ▪ Ability to create and deliver innovative and creative learning programmes and educational visits. ▪ Excellent project planning and organisational skills, including data collection and evaluation. ▪ Ability to build and manage key relationships with internal and external stakeholders to ensure successful project delivery. ▪ Excellent IT skills and ability to prepare detailed project plans 	<ul style="list-style-type: none"> ▪ Strategic thinking and planning; ability to design and evaluate pilot activities to test and develop innovative approaches. ▪ Storytelling: ability to identify and capture key impact stories for use by our communications team.
Personal qualities	<ul style="list-style-type: none"> ▪ Highly creative and collaborative, with capacity to bring bold ideas to the table. 	

	<ul style="list-style-type: none">▪ Flexible, resilient and adaptable with a focus on ensuring delivery of diverse activities to a high standard in a changing context.▪ Self-motivated with the ability to take the initiative, and work with minimum supervision.▪ Highly collaborative, team player able to connect quickly and build strong relationships.▪ Committed to proactively supporting and facilitating diversity, inclusion and a range of voices.	
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