



Project Manager Job Description

Glodwick Community Project

The Northern Roots charity has been created to transform 160 acres of urban greenspace, ten minutes from Glodwick, into a destination for learning, leisure and growing. The project aims to benefit the environment, and to improve the health, wellbeing and livelihoods of local communities. This includes working to enhance the quality of the large volume of water that runs through the Northern Roots site and into the River Medlock.

Northern Roots and United Utilities (the water company for the North West) have partnered to create a unique new project, designed to work with local communities to better understand practices and behaviours linked to instances of 'non flushable items' (e.g. wet wipes, sanitary products, nappies) being flushed down toilets, or fats, oils and grease being poured down drains. We are keen to develop and pilot this project first in Glodwick.

While the water and sewerage systems beneath our feet are hidden from sight, what we put into them really matters. Blockages in pipes, drains and the sewers caused by items such as wet wipes or cooking fat affect everything from the price of our water bills, to the health of local rivers and wildlife.

This project aims to work with the community to understand current attitudes and behaviours, and to use creative activities to empower local residents to take simple steps to keep 'non-flushables' out of the sewer system. It is intended to reduce the risk of blockages in the water system and reduce the impact of sewer litter on the Northern Roots site and the River Medlock.

If successful, this project will create an innovative model of community-led behaviour change that can be adopted by communities elsewhere across the UK.

Project Manager Job Description

Northern Roots is recruiting a dynamic and committed part-time Project Manager to work on an initial five-month contract.

Salary: £22,600 to £25,400 pro rata, dependent on experience.

Contract: Fixed term, December 2021 until May 2022 initially. 22.5 hours/week.

Organisation: The employing organisation is Northern Roots (Oldham) Ltd, company no 11258080

Based: In the community and on site at Northern Roots with some home working.

The role will require you to:

- Set up and manage a unique community project and lead a team of three Community Champions.
- Manage a range of community and local stakeholder relationships, in addition to liaising with Northern Roots and United Utilities.
- Develop a detailed project plan. Manage a project budget and produce monthly reports, updating and feeding back to Northern Roots and United Utilities. Collect and write up data related to project delivery and impact.
- Work with Community Champions to raise awareness of and engagement with the project within the Glodwick community (all geographic areas) with a particular focus on specific demographics (for example, women).
- Work with Community Champions to ensure the community understands why the project is important in a way that is accessible, inclusive and relevant to them.
- Support Community Champions to organise and run focus groups and creative workshops in the community.
- Work with Northern Roots, United Utilities and Community Champions on message development and creative delivery strategy. Develop and deliver a range of community engagement projects designed to engage particular segments of the community and convey specific messages identified during the research phase.
- Support Community Champions to work with schools/learning environments to deliver creative projects that raise awareness and engagement amongst children (for example, leaflets and signage could be designed by children or young people).

- Support Community Champions to recruit residents in the community to take part in a programme of engagement projects in early 2022.
- Work effectively with Northern Roots, United Utilities, key stakeholders, local residents and fellow Community Champions to ensure the success of the project.

Person Specification: you must be able to demonstrate:

- A track record in setting up and managing community engagement projects.
- A track record in managing budgets.
- A thorough knowledge of, and good relations with, the community, NGOs, religious and educational institutions of Glodwick.
- Ability to communicate in either Urdu or Bangla.
- An affinity for nature and the environment would be an advantage.

To apply for this role please **complete the Project Manager application form**, demonstrating how you meet the person specification, the **Equal Opportunities form**, and send with **your CV** to northern.roots@oldham.gov.uk with your name and "UU Project Manager" as the subject line. Your application needs to reach us by **Sunday 5th December**.